

COMMITTEE REQUIREMENTS

Below is a synopsis of the UF and department policies concerning committees. For more detailed information, please see the *Graduate Catalog* (<http://gradschool.ufl.edu/catalog/current-catalog/catalog-coverpage.html>) and the Department's *Programs and Policies for Graduate Studies* (http://web.anthro.ufl.edu/graduate_program_policies.shtml)

Timeline:

- **By the end of the first semester** at each degree level: choose a committee chair, have them sign a Departmental Record of Committee Activity, and return it to the Graduate Program Assistant.
- **By the end of the second semester** at each degree level: choose the remaining members of the committee with the assistance of the chair, have them sign a Departmental Record of Committee Activity, and return it to the Graduate Program Assistant. She will enter the committee into GIMS.

MA Committee Requirements:

- ❖ Pre-2008 MA nonthesis general track: A minimum of one Anthropology Graduate Faculty member (the Chair).
- ❖ Pre-2008 MA thesis general track: A minimum of a Chair and one other member, both Anthropology Graduate Faculty members.
- ❖ Pre-2008 MA thesis or nonthesis multifield track: A minimum of a Chair and one other member, both Anthropology Graduate Faculty members, one from each of the two subfields.
- ❖ Pre-2008 MA thesis or nonthesis interdisciplinary track: A minimum of a Chair and one other member; the Chair must be an Anthropology Graduate Faculty member and the other member must be a Graduate Faculty member with no official ties to the Anthropology Department and whose PhD is not in Anthropology.
- ❖ Post-2008 MA thesis or nonthesis general track: A minimum of a Chair and two other members; the Chair and one member must be Anthropology Graduate Faculty members.
- ❖ Post-2008 MA thesis or nonthesis multifield track: A minimum of a Chair and two other members; the Chair and one member must be Anthropology Graduate Faculty members, one from each of the two subfields.
- ❖ Post-2008 MA thesis or nonthesis interdisciplinary track: A minimum of a Chair and two other members; the Chair and one member must be Anthropology Graduate Faculty members; the third member must be a Graduate Faculty member with no official ties to the Anthropology Department and whose PhD is not in Anthropology.

PhD Committee Requirements

PhD committees consist of at least 4 members from the Graduate Faculty:

- ❖ The Chair and one other member must be members of the Graduate Faculty in the Anthropology Department.
- ❖ The External Member must be a Graduate Faculty member from a different department with no official ties to the Anthropology Department and may not have a PhD in Anthropology.
 - Students on the interdisciplinary track must have one member of the committee from the interdisciplinary field who is a Graduate Faculty member with no official ties to the Anthropology Department and whose PhD is not in Anthropology. The Interdisciplinary Member may also serve as the official External Member.
- ❖ The fourth member may be a Graduate Faculty member from either Anthropology or another department.
 - Students on the multifield track must have one Anthropology Department committee member from each of the two subfields.

Please bring the Departmental Record of Committee Activity to the Graduate Office (1115 Turlington Hall) when it has been completed. Email from prospective committee members may serve in lieu of signatures on the form.

If you wish to add someone to your committee who does not have Graduate Faculty status at UF, please contact the Graduate Program Assistant in 1115 Turlington Hall or call 352-392-2253, extension 207.

Any committee changes should be made in consultation with the committee Chair. Students should speak personally with any member being removed from the committee and obtain their written acknowledgement. The Graduate Coordinator should approve any Chair changes. No official changes can be made that leave your committee incomplete.