

**Application for Teaching Assistant/Research Assistant and Associate Positions  
Department of Anthropology**

**As part of your application for a Teaching Assistant/Associateship, please supply the following information, which will permit us to place your application in the proper priority and subfield category. You should submit a separate cover sheet for each semester for which you are applying.**

**Semester/year for which the current application is being made** \_\_\_\_\_

**Applying for:** \_\_\_\_ Teaching Assistantship \_\_\_\_ Teaching Associateship \_\_\_\_ Research Assistantship

Your name \_\_\_\_\_ UFID \_\_\_\_\_

Your major subfield \_\_\_\_\_

Your secondary subfield or minor \_\_\_\_\_ (leave blank if not applicable)

Your major advisor \_\_\_\_\_

Your highest degree when you first entered the UF program ( ) B.A. or B.S. ( ) M.A or M.S

Give the semester and year when the following milestones were reached.

If you have not yet reached the milestone but have a **firm date already scheduled**, give the semester and year followed by “anticipated.”

1. Entered UF grad. Program in Anthro \_\_\_\_\_

(If you entered the Ph.D. program directly with an M.A or its equivalent, skip to milestone 4)

2. Took M.A. level comprehensive exams \_\_\_\_\_

3. Received M.A. \_\_\_\_\_

4. Began Ph.D. coursework \_\_\_\_\_

5. Passed Ph.D. qualifying exams \_\_\_\_\_

6. Began fieldwork for doctoral dissertation \_\_\_\_\_

7. Ended fieldwork for doctoral dissertation \_\_\_\_\_

8. Began writing dissertation \_\_\_\_\_

9. Scheduled semester and year for defense \_\_\_\_\_

Were you guaranteed TA-ship support? ( )Yes ( )No

If yes, on what basis or program? \_\_\_\_\_

How many TA-ships have you already had in the UF Anthro Dept. (including summers)? \_\_\_\_\_

If your answer is 0, how many times have you applied for a TA-ship but were turned down? \_\_\_\_\_

In which UF courses have you been a TA or grader? \_\_\_\_\_

For which faculty have you been a TA or grader? \_\_\_\_\_

Which (if any) special laboratory or technical skills do you have that could be required in certain courses?  
(for example, biological anthropology)

What is your current UF graduate GPA? \_\_\_\_\_

How many Incompletes/No Grades do you have **at this moment**? \_\_\_\_\_

The following are required for your TA/RA application to be considered complete. Please include them with the application.

- **A transcript.** An official transcript is not required. The transcript you print off the web will be sufficient, but please make sure your name appears on it.
- **A brief letter of interest** (one page maximum) that specifically discusses your teaching skills to the TA selection committee stating any additional considerations that should be given to your application.
- **Your most recent annual letter of evaluation** from your supervisory committee chair. If you do not have a letter of evaluation, please contact your committee chair. First-year students who have yet to select a committee chair may substitute a letter of recommendation from a faculty member or an outside referee.
- **Syllabus for the course(s) you wish to teach** if you are applying to teach a course. This should be an actual syllabus, not a mock syllabus.
- **Test of Spoken English (TSE) score** (international TA applicants only).
- **A copy of your visa from your passport**, confirming that it is being renewed/renewable (international TA applicants only).

Complete applications should be submitted to the Graduate Program Assistant's office (1115 Turlington) by 4 p.m. on the deadline announced by the Chair for the specific semester you are applying. Please do not turn in the application until it is complete. Staff members will assist where possible, but are not responsible for insuring the completeness of applications.

Thank you for your application. The department endeavors to allocate TA-ships equitably following established priority ranking procedures, modified by specific technical requirements of certain courses.